

## **TOWN OF BROOKLYN**

August 9, 2010 Meeting Minutes

Not Yet Approved by the Town Board

The regular monthly meeting of the Town Board of Supervisors was called to order at 7:30 PM on Monday, August 9, 2010 at the Town Hall. In attendance were Chairman Ted Belanus, Supervisors Cheryl Rezabek and John Davis, Jr., Treasurer Amy Ross, and Clerk Roseann Meixelsperger. The Clerk read the open meeting notice and all recited the Pledge of Allegiance.

**Minutes.** Motion by Rezabek to approve the July 12<sup>th</sup> Regular and July 21<sup>st</sup> Special Meeting minutes. Second by Davis. Motion carried unanimously.

**Bills.** Green County Highway Commission – Project Number 1343 – Benson Rd. – hold payment until work is redone in the amount of \$48,063.12. Motion by Davis to approve/pay the bills as presented for \$20,403.58. Second by Rezabek. Motion carried unanimously.

### **Treasurer's Report and Clerk's Reconciliation.**

|                                      |              |                |
|--------------------------------------|--------------|----------------|
| Cash in Checking Account             | \$117,077.26 |                |
| Equipment Fund                       | 0.00         | Account Closed |
| Equipment Fund CD 11993              | 92,667.26    |                |
| Smart Growth Fund                    | 9,811.71     |                |
| Brooklyn Fire Building Fund          | 16,699.09    |                |
| Brooklyn Fire Building Fund CD 11994 | 70,000.00    |                |
| Recycle Center Equipment             | 0.00         | Account Closed |
| Recycle Center Equipment CD 11992    | 5,004.29     |                |

**Total** **\$311,259.61**

Motion by Davis to accept the Treasurer's Cash Summary and Clerk's Reconciliation. Second by Rezabek. Motion carried unanimously.

**Town Budget:** Discussion and review by the Board with a focus on the highway segment of the budget to actual report.

**Road Report:** Elmer Road ditch repair. Chair provided photos taken by Town Patrolman of the farm runoff into the ditch requiring repair. Patrolman repaired what he could; Green County Highway Commission was called in to complete the repairs at a cost of approximately \$2,000.

**Driveways, field road permits (if any):** Cathy Burgweger of Franklin Grove stated that per Board request her driveway has been modified further north to comply with current requirements. Davis stated that he had inspected the road, and it is in compliance. Motion by Davis to grant Cathy Burgweger a DCAF for the Attica business Franklin Grove. Second by Rezabek. Motion carried unanimously.

**Friends of Liberty Pole Hill Park:** Patti Westphal asked the Friends be considered as a Park Committee. The larger group of Friends of Liberty Pole will continue fundraising –

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next project is another raffle. Would like to use the grant money that the Town received from Alliant Energy Foundation to pour a slab for the Park Pavilion. Euchre parties will continue on the second Saturday of each month. The Committee will propose a budget that does not include the electric bill until after the first year payment commitment by the Friends. Grants will continue to be applied for by the Friends. Jim Scrivner cautioned the group on the Open Meeting laws, publishing agendas, etc. Cheryl Rezabek requested a mission statement from the group. Discussion ensued - Cheryl questioned if an official Town Committee can conduct fund raisers? Research into these questions is needed. Chair will agenda for next time the use of the Town Hall for euchre parties at no charge, and to continue the discussion with more information.

**Request to use Liberty Pole Hill Park by VFW sponsoring Boy Scouts:** Rich Bergeman not present. No action taken.

**Recycling Center:** Jim Scrivner presented six month numbers with comparisons to 2008 and 2009 – which are favorable.

Belanus reviewed the Recycling Committee's report, and the Board stated they are in favor of the recommendations therein. A handout will be given to all parties this weekend at the Recycling Center with the new e-waste information, and a sign will be posted. Scrivner all stated the Committee intends to put up a privacy fence with the Recycling Assistant's help. Motion by Rezabek to adopt the recommendation from the Recycling committee to collect and charge for electronic waste that is no longer allowed in the land fill @ \$0.50/pound or a minimum charge of \$1 and all three of their recommendations. Committee is authorized to purchase any equipment needed to implement this policy. Second by Davis. Motion carried.

Two resolutions will need to be revised to incorporate the e-waste policies. Motion by Belanus to adopt amendments to Resolution 020810B. Second by Rezabek. Motion carried.

Motion by Belanus to adopt amendments to Resolution 020810C. Second by Davis. Motion carried.

**Fire EMS District Reports:** No reports

**NIMS Compliance (National Incident Management System):** The Board completed and each member successfully passed the NIMS 100.e course that was held on Wednesday, July 21<sup>st</sup> at the Brooklyn Fire Station. Next training will be on 9/21 at the Brooklyn Fire Station at 6:30 pm. Special meeting notice required.

**Liquor License Applications:** Board reviewed proof of successful completion of the Responsible Beverage Service Course Completion Certificate. Treasurer verified that all taxes are current. Motion by Belanus to award the liquor license and beer license to Franklin Grove Etc. LLC and Operator's license for Cathlene C. Burgweger. Second by Davis. Motion carried.

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**Town Logo:** Alex Wahlberg updated the logo from last months' meeting request. Alex presented several samples. Alex will provide the electronic formats of the selected logos to Rezabek for use on the web site, letterhead, future town sign, town vehicles, and other uses as appropriate. Chair thanked Wahlberg for his work on the new Town Logo. Motion by Davis to accept the log as the official Town of Brooklyn logo. Second by Rezabek. Motion carried unanimously.

**Weed Commissioner:** Rezabek stated we need to research the Owner of property on HWY 104 and King Road as the owner on record billed called the Clerk claiming they no longer have title to the property. Clerk is directed to research the owner and send out a new bill. Rezabek will give a presentation on Wednesday, 8/25<sup>th</sup>, at 7:30 pm at the Justice Center for WI Towns Association.

**Online Data Backup:** Clerk provided an article from the WI Municipal Clerks Association that recommended this backup program. Motion by Belanus to pay \$55 annually for the Carbonite backup program. Second by Davis. Motion carried unanimously.

**Driveway, Field road Compliance issues (if any):** No report

**Cemeteries:** No report

**Planning Commission.** Chairman Kramer stated final approval for land division for Dolores Kamm in Section 5 was given tonight. Survey provided to Board. Will include all of the buildings – Mrs. Kamm is not selling the property; she is setting up the property for her heirs. Checked for Prime Land, Single Family Dwelling – all is in compliance. Mrs. Kamm paid \$200 for the split to the Treasurer. Motion by Davis to grant split of 8.03 acres to Dolores Kamm on Mortensen Rd. Second by Rezabek. Motion carried unanimously.

**Informational Items:** Treasurer reported that she received a notice from Green County the dog licensing will be assumed by our Treasurer for the remainder of the year.

**Adjournment:** Motion by Davis to adjourn. Second by Rezabek. Motion carried. Adjourned at 9:15 PM